

WELCOME TO HIPACC FESTIVAL MARKETPLACE 2022

Revised on April 28, 2022

Welcome and thank you for visiting the HIPACC Festival 2022 stallholder & Food Vendor registration site.

Stallholder registrations are open till May 10, 2022.

Application Process

Step 1: Apply for a stall by completing an application google form online

Step 2: Read and agree to the HIPACC stallholders' terms and conditions

Step 3: Our HIPACC team will review your online application once submitted.

Step 4: Approved applicants will be notified via email and the HIPACC Stallholder Coordinator will send link for stallholder payment.

Step 5: Approved applicants will confirm their acceptance to the Stallholder Coordinator by making payment of \$300.00 plus taxes, within 7 days of being notified, to secure their stall spot at the HIPACC Festival 2022.

Step 6: Set up your stall at HIPACC Festival on Friday, June 10, 2022 at 4:00pm- Honu Lawn

Contact Us

If you have any questions, please feel free to contact the HIPACC team and speak to one of our staff. Contact us at info@hikuauli.com or call 808-331-8265.

STALL TYPES & PRICING

Registration is now OPEN.

General Registration

Registration is open until May 10, 2022, and approved stallholders will pay standard stall pricing of \$300.00 + taxes for the 3 days of the event for Wearable Arts & Craft Vendors.

Late Registration

Late Registration is open from May 11th - 17th, and approved stallholders will pay the standard stall fee pricing and incur an additional late fee of \$100.00.

Stall Types and Pricing

Please note the following: - All prices shown are in US Dollars and does not include taxes
 - General or late registration costs only apply if approved stallholders make payment within 7 days of being notified to confirm and secure their spot at the festival. Please see the payment options below pricing for more information.

- If you are unable to pay within 7 days, there may be an additional processing fee charged on top of your stallholder costs (costs are \$100 late fee).

Marketplace Arts & Crafters Stall fee includes:

WEARABLE ARTS & ARTISAN STALLS	General Price	Late Price
<p><u>Stall Includes – Three Day Fees</u></p> <p>Friday, June 10, 2022:</p> <p>5:00pm-9:00pm (Honu Lawn-set-up 4pm outside)</p> <p>Saturday, June 11, 2022:</p> <p>9:00am-4:00pm (Herb Kane Foyer- set-up at 8am);</p> <p>5:00pm-9:00pm (Lū'au Grounds)</p> <p>Sunday June 12, 2022:</p> <p>9:00am-4:00pm (Herb Kane Foyer- set-up at 8am)</p> <p><i>*NOTE: Stallholders must provide tables/chairs as well as battery-operated personal lighting for all Lu'au grounds and Honu Lawn night marketplace times (HIPACC INC. will provide general outside lantern lights). For all inside marketplace times, tables/chairs will be provided by HIPACC INC.</i></p>	\$300.00	\$400.00
<p><u>Online Vendor – Three Day Fees</u></p> <p>This reserves your spot for our virtual marketplace that will launch on Friday June 10th and will be available throughout the festival. Your business and products will be showcased on our website and links will go directly to your online store or wherever people can purchase your items. Along with your registration fee we ask that you give an in-kind product or gift card of at least \$25 which will be promoted at our in-person festival.</p>	\$100 + \$25 min. in kind gift	

<u>WEARABLE ARTS POP-UP</u>		
Saturday, June 11, 2022 ONLY (1:00pm - 4:30pm)		
Private Conference Room	\$750.00	\$850.00

Payment

Payment must be made and received within 7 days after a stallholder receives confirmation and an invoice is issued. Only received stallholder payments will secure your spot at the HIPACC Festival.

Please DO NOT send cash - if you require a cash payment, please call HIPACC at **808-331-8265**.

Invoice/receipt: Our HIPACC team will send you a website link to download your invoice/receipt upon confirmation of your stall.

Payment options listed below:

1. Credit Card payment online:

To pay by credit card, we will send you a website link which will take you to a credit card payment page. You will be required to input your email address that you used in your application and input your reference number.

Note:

- We only accept Visa and MasterCard, and there will be an additional 6% surcharge on top of the stall costs if you wish to pay with a credit card.

2. Direct Credit payment:

To pay by direct credit, we will provide you with a bank account number to deposit your payment. You will be required to input your reference number on the payment.

3. Cheque payment:

To pay by cheque, we will provide you with an address to send your cheque. Please make cheque to HIPACC INC.

You will be required to input your contact details and your reference number on the back of the cheque.

Note:

- Cheques with no information will not be accepted

- We will not accept cheque payments after May 10, 2022

- Returned cheques will not be re-deposited and another payment option will be required

4. Payment Booths – Payments made to **HIPACC INC. (75-5660 Kopiko St. C7-321, Kailua-Kona, HI 96740)**

If you are unable to make payment with any of the options above, you will need to inform us as soon as you receive confirmation of your stall. Please contact the Stallholder Coordinator to arrange a suitable time to come in to make payment with our accounts team. Please ensure that you bring your reference number along.

Please do not send cash via post.

Terms and Conditions

Stallholder Registrations

Registrations are now open for HIPACC Festival 2022. If you have any queries about your stall, please contact info@hikuauli.com or call 808-331-8265.

1. Behavior

- 1.1 All Stallholders and their staff must deal with members of the public and the festival staff in a polite and respectful manner and must not use offensive language or become involved in any incidents that will bring the Event into disrepute.
- 1.2 Stallholders must ensure that people working at their stall site follow the terms and conditions outlined in this agreement. Stallholders are responsible and liable for the actions of their staff, workers, and volunteers.
- 1.3 The Event is a smoke, alcohol, and drug free event. Any person(s) behaving in a disorderly or disruptive manner will be asked to leave the festival immediately.

2. Commercial rules

- 2.1 Stallholders must not share, on-sell, transfer, assign or sub-let their allocated stall in anyway. Any unauthorized activity considered as guerrilla marketing by the Event Organizer will be required to cease immediately.
- 2.2 Purchase of a stall does not grant the Stallholder any sort of exclusivity, including but not limited to, product or industry category.
- 2.3 Stallholders may not advertise, display, or promote in any way any signage, goods, or services that are considered to be in competition with the goods or services of the Event sponsors and supporters of the Event. Event sponsors and supporters' details will be communicated to Stallholders at the pre-Event Stallholder meeting.
- 2.4 No third party brand facings should be visible to the public. E.g. brandings or promotional materials are not permitted without written permission from the Event Organizer.
- 2.5 Requests by Event Organizers staff to alter or remove inappropriate signage on display must be responded to immediately.

2.6 Stallholders are not permitted to operate outside of their site without written consent of the Event Organizer.

2.7 Stallholders *may only sell the items listed in their application.*

3. Prohibited items

3.1 Stallholders may only sell the items listed in their application.

Stallholders must not sell or promote any items that have an age restriction. No alcohol, tobacco, or other restricted products are to be sold at the Event (***unless otherwise specified by the Event Organizer - i.e..”Ola Brewery” at Sunday’s Taste of Asia event).**

3.2 The Event Organizer reserves the right to restrict and/or prohibit the sale or promotion of any items.

3.3 Hawkers, street sellers, buskers, or product giveaways are not permitted at the Event unless they have been allocated and paid for a stall through the stall application process. Unauthorized vendors and product promotions will be removed from the Event.

4. Exclusive sales

4.1 The Event Organizer has agreements in place with commercial sponsors which provide exclusive distribution rights at the Event across categories including but not limited to beverages, ice cream, etc. Any such arrangement will be communicated to stallholders by email and at the Pre-Event meeting and would require stallholders to **only** utilize or promote products *from the event sponsor* or be in breach of the festivals terms and conditions.

5. Refunds

5.1 There will be no refund of the stall fee in case of a Stallholder cancelling their stall or for the Event Organizer immediately closing the Stallholders stall in accordance with this Agreement.

5.2 There will be no refund in case of a Stallholder not claiming or operating from their stall on the days of the Event.

5.3 There is no guarantee of volume of sales or public attendance, and no refund will be made due to poor sales because of weather or lack of public attendance.

5.4 In the Event of cancellation by the Event Organizers, 25% of the stall fee for each day cancelled will be refunded within 90 days after cancellation.

6. Cancellation

6.1 In the Event of cancellation by the Event Organizers, 25% of the stall fee for each day cancelled will be refunded within 90 days after cancellation.

6.2 The Event Organizer has the sole discretion to cancel the Event.

6.3 In the event of cancellation, the Event Organizers will endeavor to contact all Stallholders in a timely manner. You can also contact the HIPACC team at 808-331-8265.

6.4 Details of the notification process in the Event of cancellation will be outlined at the compulsory pre-Event meeting.

6.5 ***There is no cancellation due to rain.***

7. Corrective measures and penalties

7.1 If the Stallholder breaches any terms of this Agreement, on notice the Stallholder must immediately rectify or cease any unauthorized activity. Non-compliance will lead to immediate suspension and/or expulsion from the Event. No correspondence will be entered into in this regard.

7.2 Stallholders, and/or the organizations they represent, who breach the conditions outlined in this agreement may be excluded from participation at the Event or future events organized by the Event Organizer.

7.3 The Event Organizer reserves the right to close stalls that continue with non-compliant conduct after being asked to take corrective actions;

7.4 Stallholders who breach the gas and waste liquids policy will have their stalls closed immediately.

7.5 Costs resulting from non-compliant actions as outlined in this agreement will be passed on to Stallholders and/or the respective organizations they represent. Examples are: costs relating to damage of property, landscapes, and additional cleaning resulting from the dumping of waste liquids.

7.6 Any amounts billed for non-compliance will be at the sole discretion of the event organizer, and no discussions will be entered into.

7.7 The Event Organizer reserves the right to take legal action to recover any costs.

8. Consent

8.1 The Stallholder agrees to cooperate and give all necessary information to stall managers or Event personnel monitoring your stall or conducting surveys.

9. Disclaimer

9.1 Under no circumstances shall the Event Organizer make good or accept any responsibility or liability:

9.1.1 For any damage or theft or loss of any property, goods, articles, or things brought into or left behind at any part of the event venue by the Stallholder or by anyone on his/her behalf;

9.1.2 For any financial or other loss suffered by a Stallholder as a result of participation in the Event or due to the cancellation of the Event or due to poor crowd participation at the Event.

10. Variations to information

10.1 The event organizer reserves the right to:

10.1.1 Vary the conditions and key dates if required

10.1.2 **Verify that the information is correct at the time of the agreement**

Contact Us

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